

# There's only one place where you can find yourself among the celebrated legends of the Kentucky Derby®.

When you celebrate your special day at the Kentucky Derby Museum you add a piece of your own family history to ours. The cherished treasures of the first Saturday in May. The legends in horseracing. The traditions, the pageantry, and history. The silks and saddles ridden to victory.

From the classic elegance of The Great Hall to the contemporary charm of our new outdoor terrace, our venue spaces provide the perfect blend of modern amenities and Kentucky tradition. Indoor and covered outdoor spaces offer versatile layout options that can be tailored to fit your unique style, with a rich array of add-on experiences – including a walking tour of Churchill Downs® and an appearance by a Derby Bugler – to make your wedding as memorable for your guests as it is for you.









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# WEDDINGS

at the

## KENTUCKY DERBY MUSEUM

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### Winners Circle Package

**\$5,000**

Two rental spaces  
(one for ceremony and another for the reception)  
for a total of 5-hours



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### Finish Line Package

**\$4,000**

4-hour reception rental space  
1-hour cocktail reception in exhibits  
Area to stage wedding party before introduction  
to reception



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### Both Packages Include:

Round, rectangle & high-top tables  
Black cushion banquet chairs (400)  
White wooden folding chairs (200)  
Floor plan assistance

Set up & breakdown  
On-site venue manager  
Door greeter

*\*pricing reflects year-round rental fee*

# Event Spaces Capacity

## Oaks Garden Terrace

350 with a dance floor  
600 cocktail style  
300 ceremony



## The Great Hall

160 with a dance floor  
500 cocktail style  
192 ceremony



## Second Floor Gallery

280 ceremony  
350 cocktail style  
75 ceremony & reception  
120 reception



# To add additional amenities, contact your event coordinator.

Additional hour - \$500

Bugler - \$300

20x20' Dance Floor (white or black marble) - \$400

Staging - \$400

Green screen with custom banner - \$250

Topiary Wall - \$250

Custom sign - pricing varies

Wedding Favors - pricing varies

Bourbon barrel guest book - pricing varies

Gift shop access - \$150 per hour

Historic walking tour of Churchill Downs (50 persons max) - \$150

Coat Check - \$100 per hour



# Detailed Information

## **Set Up Time:**

You are guaranteed access to the rental space up to (3) hours before your start time. Depending on set up requirements, arrangements can be made in certain scenarios. Please speak with your coordinator for more details.

## **Parking:**

Free parking is available in any of the front Churchill Downs lots during non-racing days. For race day parking, please visit [kentuckyderbyparking.com](http://kentuckyderbyparking.com) for directional maps and additional information.

## **Reservation Requirements:**

To reserve the space, the museum requires a signed contract, a signed rental policies document, and a 30% non-refundable deposit. We do not require clients to carry a liability policy for special events.

## **Restrictions:**

We do not allow glitter/confetti, balloons, fog machines, or any décor that punctures any interior structure. Open flame candles are also not permitted. Please check with your coordinator prior to renting any additional items for museum approval.

## **Wedding Coordinators:**

The Museum does not provide event planning/coordinating assistance including but not limited to clean up of personal items, setting place cards, centerpieces, or décor brought in by Renter.

Museum staff is only responsible for logistics directly relating to the facility. We are happy to recommend a full service or day-of-coordinator that has Kentucky Derby Museum experience.

## **Catering Policy:**

Rosemary's Catering is the museum's exclusive caterer, which means all food & beverage will be provided by them. Exceptions will be made for specialty desserts. For additional information please contact [cgross@therkgroup.com](mailto:cgross@therkgroup.com) or [dbratcher@therkgroup.com](mailto:dbratcher@therkgroup.com).

## **Alcohol Policy:**

Rosemary's Catering is the only licensed authority to sell and serve on premises. Fines will be assessed should you be found in violation of this.

## **Common areas:**

Rental contracts secure room exclusivity, however common areas such as the lobby may be shared with another group.

## **Cancellations:**

The museum requires a 30% non-refundable deposit to confirm the rental. Cancellations made less than 90 days prior to the rental date will be charged 50% of Rental fees. Cancellations made less than 30 business days prior to the rental date will be charged the full amount of fees outlined in the contract.

## **Suggested Vendors:**

The museum has a full list of suggested vendors for your special day. Inquire with your Coordinator for the full list of vendors that have proven to do a great job for our clients.

## **Additional Photos:**

For additional photos, videos, and information please visit our website [www.derbymuseum.org/museum-rental](http://www.derbymuseum.org/museum-rental)